每月例假紀錄表 Record for Monthly Holidays

| 僱主姓名 (Name of Employer) | | Date of employment: | | | | |
|-------------------------|----------------------|---|---------|--|--|--|
| 傭工姓名 (Name of Maid) | HKID / Passport No.: | | | | | |
| 月份 | 毎月例假 | 傭工簽名 | 備註 | | | |
| Monthly | Monthly Holiday | Signature of Maid | Remarks | | | |
| 一月 | | | | | | |
| January | | | | | | |
| 二月 | | | | | | |
| February | | | | | | |
| 三月 | | | | | | |
| March | | | | | | |
| 四月 | | | | | | |
| April | | | | | | |
| 五月 | | | | | | |
| May | | | | | | |
| 六月 | | | | | | |
| June | | | | | | |
| 七月 | | | | | | |
| July | | · · · · · · · · · · · · · · · · · · · | | | | |
| 八月 | | | | | | |
| August | | | | | | |
| 九月 | | | | | | |
| September | | | | | | |
| 十月 | | | | | | |
| October | | | | | | |
| 十一月 | | | | | | |
| November | | | | | | |
| 十二月 | | | | | | |
| December | | | | | | |
| 一月 | | | | | | |
| January | | | | | | |
| 二月 | | | | | | |
| February | | | | | | |
| 三月 | | | | | | |
| March | | | | | | |
| 四月 | | | | | | |
| April | | | | | | |
| 五月 | | | | | | |
| May | | | | | | |
| 六月 | | 100 m | | | | |
| June | | | | | | |
| 七月 | | | | | | |
| July | | | | | | |
| 八月 | | | | | | |
| August | | | | | | |
| 九月 | | | | | | |
| September | | | | | | |
| 十月 | | | | | | |
| October | | | | | | |
| 十一月 | | | 1 | | | |
| November | | | | | | |
| 十二月 | | | | | | |
| December | | | _ | | | |

| Danaud fo | 法定假期放假纪錄表 | | |
|---|---|---------------------------|--|
| | r Released Statutory Holiday | | |
| 個主姓名 (Name of Employer) | | O Date of employment: | |
| 備工姓名 (Name of Maid) | | 0 HKID / Passport No.: | |
| 假期名稱 Name of Holiday | 放假日期 Holiday Off Date | 储工簽名 Signature of Maid | 備柱 Remarks |
| 西曆一月一日 | | <u> </u> | |
| First of January | 1 1 | | |
| 良曆年初一 | | | |
| Lunar New Year's Day | 1 1 | | |
| 農曆年初二 | | | |
| The second of Lunar Year's Day | 1 1 | | |
| 農曆年初三 | | | |
| The third of Lunar Year's Day | / / | | |
| 清明節 | , , | | |
| Ching Ming Festival | 1 1 | 1 | |
| 芬動節 | | | |
| Labour Day | 1 1 | | |
| 端午節 | | | |
| Dragon Boat Festival | / / | | |
| 回歸慶祝日 | 1 1 | | |
| SAR Establishment Day | , , | 1 | |
| 國慶日 | | | |
| National Day | 1 1 | | |
| 中秋節翌日 | | | |
| The day following the Chinese Mid-Autumn Festival | 1 1 | | |
| 业陽 節 | | | |
| Chung Yeung Festival | 1 1 | | |
| * 冬節或聖誕節 (由僱主決定) | 45 15 15 15 15 15 15 15 15 15 15 15 15 15 | | |
| * Chinese Winter Solstice Festival or Christmas Day | 1 1 | | |
| (at the option of the employer) | | | |
| | | | |
| 西居一月一日 | 1 1 | | |
| First of January | | | |
| 農居年初一 | 1 1 | | |
| Lunar New Year's Day | | | |
| 農暦年初二 | 1 1 | | |
| The second of Lunar Year's Day | | | |
| 農府年初三 The Abird of Lunga Veeds Davi | 1 1 | 1 | |
| The third of Lunar Year's Day | | | |
| 济明節 China Mina Fastival | 1 1 |] | |
| Ching Ming Festival | | | · · · · · · · · · · · · · · · · · · · |
| 労動 節 | / / | 1 | |
| Labour Day | | | |
| 端午節 | 1 1 | | |
| Dragon Boat Festival | | | |
| 回歸慶祝日 SAR Establishment Day | 1 1 | | |
| SAR Establishment Day | | | ······································ |
| 國度日 National Day | 1 1 | | |
| National Day | | ··· | |
| 下秋即五日 The day following the Chinese Mid-Autumn Festival | 1 1 | | |
| True day lonowing the Chinese Mito-Authur Lestival | | | |

1 1

重陽節

Chung Yeung Festival

* 冬節或室挺節 (由僱主決定)
* Chinese Winter Solstice Festival or Christmas Day
(at the option of the employer)

傭工薪金簽據 Salary Receipt

| 僱主姓名 (Name of Employer) | Date of employment: | |
|-------------------------|---------------------|--|
| | | |

備工姓名 (Name of Maid)

HKID / Passport No.:

| 1 | 薪金期 | | | 薪金總數 | 傭工簽收 | 簽收日期 | 備註 |
|-------|---------|-------|---|--------------|------------------|-----------------|---------|
| Perio | od of S | alary | | Total Amount | Maid's Signature | Date of Receive | Remarks |
| / / | to | / | 1 | HK\$ | | / / | |
| / / | to | / | 1 | HK\$ | | / / | |
| 1 1 | to | / | 1 | HK\$ | | / / | |
| 1 1 | to | 1 | 1 | HK\$ | | / / | |
| 1 1 | to | / | 1 | HK\$ | | / / | |
| 1 1 | to | / | 1 | HK\$ | | / / | |
| 1 1 | to | 1 | 1 | HK\$ | | / / | |
| 1 1 | to | 1 | 1 | HK\$ | | 1 1 | |
| / / | to | 1 | 1 | нк\$ | | 1 1 | |
| / / | to | / | / | нк\$ | | / / | |
| / / | to | / | / | HK\$ | | / / | |
| / / | to | 1 | / | нк\$ | | / / | |
| / / | to | / | / | HK\$ | | / / | |
| 1 1 | to | / | 1 | нк\$ | | / / | |
| 1 1 | to | 1 | 1 | HK\$ | | / / | |
| 1 1 | to | / | 1 | нк\$ | | / / | |
| 1 1 | to | 1 | 1 | нк\$ | | / / | |
| 1 1 | to | 1 | 1 | нк\$ | | 1 1 | |
| 1 1 | to | 1 | / | HK\$ | | 1 1 | |
| 1 1 | to | 1 | 1 | HK\$ | | 1 1 | |
| / / | to | 1 | 1 | HK\$ | | 1 1 | |
| / / | to | 1 | / | нк\$ | | 1 1 | |
| / / | to | 1 | / | HK\$ | | 1 1 | |
| 1 1 | to | 1 | 1 | HK\$ | | 1 1 | |
| / / | to | 1 | / | нк\$ | | 1 1 | |